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**BRACKNELL FOREST BOROUGH COUNCIL  
LIST OF FORTHCOMING NON-KEY DECISIONS (27 JANUARY 2017)**

This document lists all non-key decisions due to be taken in the coming months.

The decision makers referred to throughout this document are as follows:

**Executive:**

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor :Peter Heydon, Executive Member for Transformation & Finance (Vice-Chairman)

Councillor Chris Turrell, Executive Member for Planning & Transport

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

**Bracknell Town Centre Regeneration Committee:**

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Chris Turrell, Executive Member for Planning & Transport

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive, Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Alison Sanders, Director of Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ

Vincent Paliczka, Director of Environment, Culture & Communities, Time Square, Market Street, Bracknell RG12 1JD.

Gill Vickers, Director of Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell RG12 1JD.

Nikki Edwards, Director of Children, Young People & Learning, Seymour House, 38 Broadway, Bracknell RG12 1AU.

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or [derek.morgan@bracknell-forest.gov.uk](mailto:derek.morgan@bracknell-forest.gov.uk).

**LIST OF NON-KEY DECISIONS**

<b>Reference</b>	<b>Title</b>	<b>Decision Maker and Date of Decision</b>
I064791	Leisure Services Procurement Plan	Executive 14 Feb 2017
I066665	Extension of Bikeability cycle training contract	Executive Member for Planning & Transport 1 Mar 2017
I066717	Improvements to Great Hollands Pavilion	Executive Member for Adult Services, Health and Housing 6 Mar 2017
I056283	ICT Digital Strategy 2017-20	Executive 14 Mar 2017
I066407	Discretionary Rates Relief - New Applications	Executive Member for Culture, Corporate Services and Public Protection 31 Mar 2017
I060842	Council Plan Overview Report	Executive 11 Apr 2017
I066790	Local Government Ombudsman Decision	Executive 11 Apr 2017
I066410	Discretionary Rates Relief - New Applications	Executive Member for Culture, Corporate Services and Public Protection 30 Jun 2017
I066411	Discretionary Rates Relief - New Applications	Executive Member for Culture, Corporate Services and Public Protection 29 Sep 2017
I066412	Discretionary Rates Relief - New Applications	Executive Member for Culture, Corporate Services and Public Protection 29 Dec 2017

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 14 Feb 2017 in respect of the following:

**TITLE:** Leisure Services Procurement Plan

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To agree the procurement plan for the market testing and potential outsourcing of Bracknell Leisure Centre, Coral Reef and Downshire Golf Complex.

**ISSUE REFERENCE:** I064791

**FIRST PUBLISHED:** 27 October 2016

The Executive will be considering a report prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Damian James, Head of Performance and Resources, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, [damian.james@bracknell-forest.gov.uk](mailto:damian.james@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business affairs.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive Member for Planning & Transport is to be asked to make a non-key decision on 1 Mar 2017 in respect of the following:

**TITLE:** Extension of Bikeability cycle training contract

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To extend the existing cycle training with Cycle Experience for a further three years following the award of further government grant funding.

**ISSUE REFERENCE:** I066665

**FIRST PUBLISHED:** 16 January 2017

The Executive Member for Planning & Transport will be considering a report prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Stuart Jefferies, Senior Engineer, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351155, [stuart.jefferies@bracknell-forest.gov.uk](mailto:stuart.jefferies@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Planning & Transport in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive Member for Adult Services, Health and Housing is to be asked to make a non-key decision on 6 Mar 2017 in respect of the following:

**TITLE:** Improvements to Great Hollands Pavilion

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To commit £1,215 of S106 funds to improve the capacity of Great Hollands Pavilion

**ISSUE REFERENCE:** I066717

**FIRST PUBLISHED:** 17 January 2017

The Executive Member for Adult Services, Health and Housing will be considering a report prepared by or on behalf of the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Lesley Doyle, Community Development Officer, Community Engagement, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352218, [lesley.doyle@bracknell-forest.gov.uk](mailto:lesley.doyle@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Adult Services, Health and Housing in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 14 Mar 2017 in respect of the following:

**TITLE:** ICT Digital Strategy 2017-20

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To outline technology/ICT direction for the next three years. The action plan will be updated on an annual basis.

**ISSUE REFERENCE:** I056283

**FIRST PUBLISHED:** 9 September 2015

The Executive will be considering a report prepared by or on behalf of the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Pat Keane, Chief Officer: Information Services, ICT Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 351790, pat.keane@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a non-key decision on 31 Mar 2017 in respect of the following:

**TITLE:** Discretionary Rates Relief - New Applications

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To consider new applications for discretionary rate relief and hardship relief

**ISSUE REFERENCE:** I066407

**FIRST PUBLISHED:** 3 January 2017

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by or on behalf of the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Sarah Kingston, Revenue Services Manager, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352097, sarah.kingston@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 11 Apr 2017 in respect of the following:

**TITLE:** Council Plan Overview Report

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

To inform the Executive of the Council's performance over the third quarter of 2016-17

**ISSUE REFERENCE:** I060842

**FIRST PUBLISHED:** 20 April 2016

The Executive will be considering a report prepared by or on behalf of the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Abby Thomas, Head of Community Engagement and Equalities, Jean Thomson, PA to the Assistant Chief Executive, Community Engagement & Equalities, Corporate Services, Easthampstead House, Bracknell, RG12 1AQ, Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 353307, Tel: 01344 355604, abby.thomas@bracknell-forest.gov.uk, jean.thomson@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 11 Apr 2017 in respect of the following:

**TITLE:** Local Government Ombudsman Decision

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To receive the report of the Monitoring Officer in relation to a decision of the Local Government Ombudsman arising from a complaint against the Council.

**ISSUE REFERENCE:** I066790

**FIRST PUBLISHED:** 20 January 2017

The Executive will be considering a report prepared by or on behalf of the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Sanjay Prashar, Borough Solicitor, Legal Services, 4th Floor, Easthampstead House, , [sanjay.prashar@bracknell-forest.gov.uk](mailto:sanjay.prashar@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a non-key decision on 30 Jun 2017 in respect of the following:

**TITLE:** Discretionary Rates Relief - New Applications

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To consider new applications for discretionary rate relief and hardship relief

**ISSUE REFERENCE:** I066410

**FIRST PUBLISHED:** 4 January 2017

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by or on behalf of the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Sarah Kingston, Revenue Services Manager, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352097, sarah.kingston@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a non-key decision on 29 Sep 2017 in respect of the following:

**TITLE:** Discretionary Rates Relief - New Applications

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To consider new applications for discretionary rate relief and hardship relief

**ISSUE REFERENCE:** I066411

**FIRST PUBLISHED:** 4 January 2017

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by or on behalf of the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Sarah Kingston, Revenue Services Manager, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352097, [sarah.kingston@bracknell-forest.gov.uk](mailto:sarah.kingston@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a non-key decision on 29 Dec 2017 in respect of the following:

**TITLE:** Discretionary Rates Relief - New Applications

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To consider new applications for discretionary rate relief and hardship relief

**ISSUE REFERENCE:** I066412

**FIRST PUBLISHED:** 4 January 2017

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by or on behalf of the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Sarah Kingston, Revenue Services Manager, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352097, sarah.kingston@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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